

ARLINGTON HEIGHTS SCHOOL DISTRICT 25

1200 S. Dunton Ave.
Arlington Heights, Illinois 60005

School Board Meeting Minutes April 26, 2018

David Page, President of the Arlington Heights School District 25 Board of Education, called the meeting to order on April 26, 2018 to accept a motion to adjourn into closed session at 7:01 p.m. The meeting was held at Windsor Elementary School, 1315 N. Miner Street, Arlington Heights, Illinois.

The meeting was noticed for closed session to discuss: Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees of the District, 5 ILCS 120/2 (c)(1); Possible Litigation, 5 ILCS 120/2 (c)(11); Review closed session minutes, 5 ILCS 120/2 (c)(21); Matters relating to individual students 5 ILCS 120/2(c)(10); Safety of employees, students, staff, the public, or public property, 5 ILCS 120/2(c)(8), amended by P.A. 99-235.



Organizational Meeting of the Board of Education



Regular Meeting

David Page, President of the Arlington Heights School District 25 Board of Education, called the meeting to order on April 26, 2018 at 7:32 p.m. The meeting was held at Windsor Elementary School, 1315 E. Miner Street, Arlington Heights, Illinois. Roll call was noted and the Pledge of Allegiance said.

Board members present: Brian Cerniglia, Chad Conley, Erin Johannesen, Rich Olejniczak, David Page, and Anisha Ismail Patel

Board members excused: Diana Chrissis

Others Present: Dr. Lori Bein, Superintendent; Stacey Mallek, Assistant Superintendent for Business/CSBO; Dr. Jake Chung, Assistant Superintendent for Personnel & Planning; Aimee LeBlanc, Assistant Superintendent of Student Services; Chris Fahnoe, Director of Technology and Assessment; Ryan Schulz, Director of Facilities Management; Adam Harris, Communications Coordinator; Lana O'Brien, Recording Secretary; staff; and community.

Recognitions and Presentations - None

Community Input – None

Consent Agenda

Motion: D. Page moved and E. Johannesen seconded the motion that the Board of Education approve those items on the Consent Agenda as follows:

(A) Personnel Report; (B) Invoices (C) Public Hearing, Regular, and Closed Session Meeting minutes of April 12, 2018

Roll Call: B. Cerniglia, yes; C. Conley, yes; E. Johannesen, yes; R. Olejniczak, yes; D. Page, yes; and A. Patel, yes. Motion carried 6/0.

Communications:

The following reports were given:

- IASB – Mr. Cerniglia reported that Ms. Patel will be attending Saturday's Equity Event with Dr. Bein. A Leadership Symposium will be held on June 9.

The following reports were received:

- PTA – Ms. Kusiciel and Ms. Williams gave Board members programs from the April 12 Scholarship breakfast, where eight \$1,000 scholarships were given to graduating high school seniors. They read the recipients' names, the schools they will be attending, and which District 25 teacher they invited to the breakfast. The PTA also awarded a \$1,000 Power of Courage Scholarship to a graduating senior who overcame an obstacle during her time in District 25. Four elementary students were awarded \$250 scholarships to attend a summer camp of their choice. It was noted that the PTA has awarded approximately \$500,000 in scholarships to date. The Board thanked the PTA for all that they do.

There were no reports from the following:

- NSSEO
- ED RED
- ABC/25 Foundation
- ATA

Committee of the Whole Reports

Student Learning – None

Student Services

Residency

Ms. LeBlanc provided information on residency requirements, including current practices. Each year every child has to prove residency at his or her school. There are several issues with the current practice: a large impact on families; time consuming for school administrative assistants; cost of copying; space constraints to maintain the documents; inconsistency in how residency issues are identified; and an increase in the number of individuals fraudulently claiming residency in 2017-2018.

Several options were explored, and CLEAR, an online system that checks parent names and addresses against public information, was chosen to be piloted this spring. Based on success of the pilot, all returning families will be verified using CLEAR this fall. Any families that are not verified will then bring in paper documents to confirm their address. Each building will be run in the spring, and then again in August, as families tend to move over the summer. Families new to the district will still need to bring in their three documents, but instead of copying them, they will scan one document into InfoSnap. This will be an improvement because families will only have to bring the documents in to one school if they have students in multiple schools. Families will be notified about the online verification system via School Messenger next week. The financial impact of CLEAR is within the current budget for residency. There was discussion on the accuracy of the residency lines on the village and county maps. The district uses the Cook County tax portal to determine residence, which is accurate. Ms. LeBlanc was thanked for her presentation.

Business and Finance

Extension of Contract with Audit Firm

Ms. Mallek stated that information on the extension of the contract with the audit firm was presented at the last meeting and there is no new information.

Motion: D. Page moved and R. Olejniczak seconded the motion to extend the contract for independent financial audit services with Baker Tilly for three (3) additional years (2017-18 through 2019-20) as presented.

Roll Call: B. Cerniglia, yes; C. Conley, yes; E. Johannesen, yes; R. Olejniczak, yes; D. Page, yes; and A. Patel, yes. Motion carried 6/0.

Extension of Contract with Benefit Provider

Ms. Mallek stated that information on the extension of the contract with the benefit provider was presented at the last meeting and there is no new information.

Motion: D. Page moved and A. Patel seconded the motion to approve the contract with GCG Financial, LLC to continue to serve as the District's employee benefit broker for fiscal years 2018-19 through 2021-22 for a total cost of \$132,000.

Roll Call: B. Cerniglia, yes; C. Conley, yes; E. Johannesen, yes; R. Olejniczak, yes; D. Page, yes; and A. Patel, yes. Motion carried 6/0.

NSSEO Budget, 2018-2019

Ms. Mallek stated that all member districts meet with NSSEO throughout the year regarding the budget. Next year, tuition rates will decrease slightly except for the Kirk program. NSSEO accepts up to 25% of non-member student enrollment, which pay higher rates than member districts, and helps decrease the member districts' costs. For 2017-2018, we budgeted for 32 students with four contingencies and had 29.557. For 2018-2109, we have budgeted for 29 students plus four contingencies. The District 25 total tuition budget is projected to decrease by 10%, which includes

the four contingencies and two private school contingencies. This was anticipated in the most recent five-year forecast. The net impact on the district's budget is \$284,565 less than last year.

The Board asked several questions regarding the enrollment figures and the budget. It was stated that NSSEO is very diligent in taking care of the member districts, and is very conscious of their budgets.

Motion: A. Patel moved and D. Page seconded the motion to approve the NSSEO budget for 2018-2019 as presented.

Roll Call: B. Cerniglia, yes; C. Conley, yes; E. Johannesen, yes; R. Olejniczak, yes; D. Page, yes; and A. Patel, yes. Motion carried 6/0.

Buildings and Grounds

Award District Site Improvement Projects

Ryan Schulz presented information regarding the site improvement projects, which was outlined in the 2018 capital improvement plan. It is primarily driven by the Westgate playlot and play area to improve ADA accessibility, and also includes small sidewalk repairs at various buildings. A scope of review was done with the contractor, and other districts that have worked with them were contacted. There was a question in regards to one of the other bidders, but that bidder did not prepare the bid correctly so their bid could not be used.

Motion: D. Page moved and A. Patel seconded the motion to award District Site Improvement Projects, including Base Bid and Contingency Allowance, to Allstar Asphalt, Inc. in the amount of \$525,660.

Roll Call: B. Cerniglia, yes; C. Conley, yes; E. Johannesen, yes; R. Olejniczak, yes; D. Page, yes; and A. Patel, yes. Motion carried 6/0.

Personnel and Planning

Personnel Plan for 2018-2019

Dr. Chung presented the Personnel Plan for 2018-2019. The staffing projections are based on student enrollment projections, program needs, mandated state programming, student identified needs, and the goals of the district. The plan will continue to be monitored for the rest of the year.

The Board asked several questions regarding student enrollment and its impact on the budget. The budget includes a contingency for salary and benefits for 5.0 FTE certified teachers and 6.0 FTE teaching assistants, which will accommodate staffing needs that may arise due to unexpected enrollment changes or new students with special needs entering the district. Dr. Chung was thanked for the information.

Motion: D. Page moved and C. Conley seconded the motion to approve the Personnel Plan for 2018-2019 as presented.

Roll Call: B. Cerniglia, yes; C. Conley, yes; E. Johannesen, yes; R. Olejniczak, yes; D. Page, yes; and A. Patel, yes. Motion carried 6/0.

Superintendent Report – None

Motion: R. Olejniczak moved and C. Conley seconded the motion to return to closed session.

Roll Call: B. Cerniglia, yes; C. Conley, yes; E. Johannesen, yes; R. Olejniczak, yes; D. Page, yes; and A. Patel, yes. Motion carried 6/0.

Motion: D. Page moved and R. Olejniczak seconded the motion to adjourn the meeting.

Roll Call: B. Cerniglia, yes; C. Conley, yes; E. Johannesen, yes; R. Olejniczak, yes; D. Page, yes; and A. Patel, yes. Motion carried 6/0.

The meeting adjourned at 8:47 p.m.

Submitted,

Lana O'Brien
Recording Secretary

Approved: May 24, 2018

President
Board of Education

Secretary
Board of Education

Date minutes available for public inspection: May 25, 2018

Date minutes posted on District website: May 25, 2018